## Quick Start Guide

## Welcome to Flexopus

Flexopus optimizes your office experience by simplifying how you book workspaces, meeting rooms, and parking spaces.

Organize your day in just three easy booking steps.









## First steps:

- 1. Sign in to Flexopus
- 2. Configure your <u>personal settings</u>
- 3. Install Flexopus on your <u>smartphone</u>
- 4. **Book objects** with Flexopus

Visit the Flexopus Help Center to get started:

https://help.flexopus.com/















